



## Rosemount Community Group Constitution

### 1. NAME

The name of the Rosemount Community Group shall be Rosemount Community Group.

### 2. OBJECTIVES

*The Aims of the Rosemount Community Group are:*

- a. To protect, maintain and improve conditions and amenities in the area for the benefit of Ordinary Members and their families.
- b. To encourage community and social interaction for the benefit of Ordinary Members and their families.
- c. To improve communication between neighbors.

The Rosemount Community Group shall be non-party-political and non-religious.

### 3. MEMBERSHIP

Membership is open to all householders in the area of:

- Rosemount Estate
- Rosemount Park
- Rosemount Way
- Rosemount Court
- St. Joseph's Grove
- Magenta Terrace
- Any Other Interested Adjoining Community

Any such householder, **having paid their annual subscription**, shall be deemed to be a member

### 4. SUBSCRIPTION

The annual subscription shall be €20 per household, or such sum as shall be fixed from time to time at a General Meeting, and shall be due on the first day of October each year and must be paid within 30 days.

### 5. COMMITTEE

The Committee shall be composed of a Chairperson, Secretary, Treasurer and four other members, and shall be elected each year at the Annual General Meeting. In the event of a person leaving the area or resigning from the Committee, the remaining committee shall co-opt another member to fill the position.

An Officer shall not hold the same office for longer than three years.

An Officer or committee Member who absents him or herself from three consecutive meetings or committee without valid excuse shall be deemed to have resigned from the Committee.

A person who holds any elective position in local or central government shall not be eligible for election to the committee, and any committee member wishing to contest such elections must first resign from the committee.

A person may not be a member of another community group within the Rosemount Area.

A committee member may be removed by a majority vote of the remaining committee if they act against the interests of the Rosemount Community Group or bring it into disrepute.

Two ordinary members of the Rosemount Community Group, not being related to any committee member, shall be elected at the AGM as Auditors of the Rosemount Community Group.

## **6. CODE OF CONDUCT**

All members, including Committee, Sub-Committee and Ordinary Members, shall act honestly, respectfully and in the best interests of the Rosemount Community Group.

Members must support the non-political, inclusive aims of the group, declare any conflicts of interest and respect decisions made by the Committee or general meetings.

Committee members shall manage the Rosemount Community Group finances transparently and responsibly.

Misuse of resources, discrimination, harassment, breach of confidentiality or public misrepresentation of the Rosemount Community Group will lead to disciplinary action, including removal from office or revocation of membership.

Members subject to disciplinary action have the right to appeal to an independent reviewer nominated by the PPN, whose decision shall be final.

## **7. MANAGEMENT**

Between Annual General Meetings, the general management of the affairs of the Rosemount Community Group shall be vested in the committee, who shall perform all such acts, as may be deemed necessary or expedient to further the objects of the Rosemount Community Group.

## **8. BANKING PROCEDURE**

The Rosemount Community Group shall have a banking account(s) into which all monies received shall be lodged. All transactions shall require the signatures of the Treasurer and one other committee signatory for approval.

The Rosemount Community Group's accounts shall be closed for audit purposes on the last day of 31<sup>st</sup> of May each year. An annual financial report shall be presented at the AGM.



## 9. COMMITTEE MEETINGS

All meetings shall be convened by the Secretary, who shall give due notice of dates and times of such meetings to each committee member. Notice may be provided in writing or via electronic communication (e.g. email or messaging groups), where agreed.

Any committee member, by giving written notice to the Secretary, may call a meeting.

A quorum for committee meetings shall be four members, including at least one officer. The Secretary shall keep minutes of meetings and records of attendance.

## 10. ANNUAL GENERAL MEETING

The Annual General Meeting of the Rosemount Community Group shall be held during the Quarter two of each year. Notice must be given to every paid member at least 14 days prior to the meeting either in writing or via electronic communication.

All nominations for election to the Committee or Sub-Committees must be submitted at least **7 days prior to the Annual General Meeting**, to allow time for review and preparation. An **online form** and a **printable paper version** of the nomination form will be circulated with the AGM notice.

All members of the Rosemount Community Group may submit motions relevant to the community for discussions at the AGM. Such motions must be received by the Secretary no later than seven days/weeks prior to the meeting.

## 11. SPECIAL GENERAL MEETING

A Special General Meeting may be called by the committee or by requisition signed by not less than 10% of valid members of the Rosemount Community Group, delivered to the Secretary, who in turn must call such a meeting within four weeks from the date or receipt of such requisition. Only the business stated in the requisition may be debated at the Special General Meeting, and details of said business should be included in the notice of meeting sent to all members.

## 12. VOTING RIGHTS AND QUORUM

A quorum for an Annual or Special General Meeting shall be twelve members. If a quorum is not reached, the meeting shall be re-convened and all members informed of the new date and venue. Those present at a re-convened meeting shall constitute a quorum.

At all General Meetings, each member household will have one vote only.

Voting at all General Meetings shall be by show of hands, except when a ballot is demanded, and a simple majority supports such demand. In the event of a tie, the Chairperson shall have a casting vote. If a ballot is demanded the specification for completing will be on the paper.



### **13. DISSOLUTION**

The Rosemount Community Group may be dissolved only by the vote of not less than two thirds of paid ordinary members present at a Special General Meeting called for that purpose. An audited financial report shall be presented at such meeting. The dissolution will not be effected until assets are disposed of and liabilities discharged. In the event of insufficient funds to clear liabilities, the existing members shall contribute the deficiency, in equal shares.

### **14. INDEMNITY**

All Officers of the Rosemount Community Group shall be indemnified by the Rosemount Community Group for any expenses incurred in executing their duties on behalf of, and on the direction of, the Committee of the Rosemount Community Group.

### **15. ACCEPTANCE OF RULES**

Membership of the Rosemount Community Group shall imply the acceptance of each and all of these rules, and any additions and/or alterations, which may be agreed to at General Meetings.

All committee members, sub-committee members, volunteers and ordinary members must agree to and abide by the Code of Ethics.

### **16. INTERPRETATION**

The Committee between the Annual General Meeting shall have full power to decide any question for which no provision is made in these rules within the constitution and shall be responsible for proposing the appropriate amendment at the earliest possible time.

### **17. AMENDMENT OF RULES**

These rules shall not be amended, added to, or otherwise altered in any way, save with the consent of at least two thirds of the members present and qualified to vote at the Annual General Meeting or Special General Meeting called for that purpose in accordance with these rule